



FEATURESET	FEATURES	E3	E5		COMMENTS
File Plan	Categories	●	●	●	Create file plans with categories.
	Hierarchical	●	●	●	Create hierarchical file plans.
	Inheritance	●	●	●	Gimmel allows inheritance of record properties from parent to child categories.
	Reusable Elements	●	●	●	Categories, retentions, triggers, and lifecycle policies are reusable throughout the Gimmel file plan.
Record Declaration	By Label/ Classification	●	●	●	Declare records with either labels or class.
	Manually	●	●	●	Declare records manually.
	Obsolete	●	●	●	Marking records obsolete can trigger alternate retention paths.
	Supersede	●	●	●	Marking records as superseded can trigger alternate retention paths.
	Vital	●	●	●	Declare records as vital.
Classification & Labelling	Manually Apply	●	●	●	Manually apply classes and labels.
	Rule Builder	●	●	●	Gimmel uses an Advanced Visual Builder.
	Prioritization	●	●	●	In Gimmel, classifications can be prioritized to determine which one takes precedence.
	Action based labelling	●	●	●	Delegated user review and assignment of labels.
Lifecycle/Policy	Multi-phase Lifecycles	●	●	●	Lifecycle policies may include multiple stages.
	Reusable	●	●	●	Lifecycle policies may be reused on any classification.
	Make Permanent	●	●	●	Lifecycle policies can make records permanent.
	Multi-step Review	●	●	●	Lifecycle policies can necessitate a multi-step review.
Retention	Time Based	●	●	●	Use any date property including custom properties.
	Event Based	●	●	●	Can be created from external systems such as Power Automate.
	Case Based	●	●	●	Combine content into a single case record.
	Rule Based	●	●	●	Build rules used to start retention.
	Multiple Retention Outcomes	●	●	●	Record may have more than one possible retention outcome.
	Unlimited Labels per Tenant	●	●	●	Gimmel allows unlimited labels and multiple labels per file or email.

FUNCTIONAL AREAS	FEATURES	E3	E5		COMMENTS
Physical Records	Declare, Circulate, and Dispose	●	●	●	Manage the lifecycle of physical records, including retention, charge-in/out, disposition and space management.
	Space Management	●	●	●	Tracks used and available storage space.
	Location Tracking	●	●	●	Track the location of your physical records with Gimmel Physical
	Third Party Record Center Integrations	●	●	●	Integration with external storage providers.
Disposition	Dashboard	●	●	●	View records awaiting approval.
	Transfer Expiration	●	●	●	With Gimmel, records can be transferred to another location.
	Reject	●	●	●	Records can be rejected and held until future decisions as part of the retention lifecycle.
	Extend Retention	●	●	●	With Gimmel, retention may be extended according to policy.
	Disposition Certificate	●	●	●	Gimmel also has detailed audit trails in addition to certificates.
Discovery & Analytics	Unlimited keyword search	●	●	●	M365 capped at 500 keywords.
	Customizable Collections	●	●	●	Automated or on-demand designated collections.
	Flexible & Configurable Search	●	●	●	User-defined regular expressions.
	Copy, Move, Archive, and Delete	●	●	●	Advanced manipulation capabilities as part of the analysis.
	Optical Character Recognition (OCR)	●	●	●	Gimmel supports Discover OCR for Windows file shares/endpoints.
Legal Holds	Cross-repository	●	●	●	M365 does not allow application of legal holds across content sources.
	Non-MS Admins can Create Holds	●	●	●	M365 requires full admin user rights to enable legal hold functionality.
Email	Analyze/Search Unlimited Mailboxes	●	●	●	With Gimmel you can analyze and search unlimited mailboxes.
	Unlimited email remediation	●	●	●	Gimmel offers unlimited email remediation.
Other	Integration with non-MS content sources, and end points (i.e. Mac/Win file shares)	●	●	●	All content must be in M365.
	Immediate update and execution of policy changes	●	●	●	No latency in application of changes/updates.